

MINISTERS' STAFF FINANCIAL DECLARATION

This form is to be used for making a declaration to the Integrity Commissioner if you work in a minister's office and are working routinely on a matter that may involve the private sector.

The requirement for making a declaration is set out in sections 10-12 of *Ontario Regulation 382/07*, made under the *Public Service of Ontario Act, 2006*.

A "matter that might involve the private sector" means a matter,

- (a) that relates to services currently provided under a program of the Crown or by a public body, an agency of the Crown or a corporation controlled by the Crown with respect to which it is possible that a private sector entity will provide all or part of the financing for the services or will provide some or all of the services, and
- (b) that has been referred to a ministry, a public body or an agency of the Crown by the Executive Council or a member of the Executive Council for review or implementation.

You are also required to disclose financial information for your spouse/partner or dependent children if their interests could create a conflict of interest for you.

If you have any questions about completing this form please contact the Office of the Integrity Commissioner at (416) 314-8983.

If there is not enough space to provide a/the necessary information, please attach a new document with further details.

PART I – MINISTERS' STAFF INFORMATION

A. CONTACT INFORMATION		
First Name	Last Name	
Work Phone	Work Email	
Title	Ministry	
Room No.	Street Address	
City/Town	Province	Postal Code
B. DESCRIBE THE MATTER YOU ARE WORKING ON THAT MIGHT INVOLVE THE PRIVATE SECTOR. IF KNOWN, IDENTIFY THE PRIVATE SECTOR ENTITY(IES) INVOLVED.		

PART III - BUSINESS ENTITIES OR COMMERCIAL OPERATIONS

Please provide information about any ownership interests that you have in a business entity or a commercial operation (such as a sole proprietorship, partnership, joint venture, syndicate or cooperative), or in the assets of such an entity or operation.

You are also required to disclose this information for your spouse/partner or dependent children if their interests could create a conflict of interest for you.

Name of Business	Description of Business	Type of Interest	Value	Ownership

PART IV – INVESTMENT PROPERTY

Please provide information about any investment property that you own. Do not include family residences or recreational property.

You are also required to disclose this information for your spouse/partner or dependent children if their interests could create a conflict of interest for you.

Address of Property	Type of Property	Value	Ownership Interest %	Ownership

PART V – INVESTMENT CLUBS

Please provide information about any interests that you have in a mutual fund operated as an investment club.

A mutual fund is operated as an investment club where:

- a) Its shares or units are held by not more than 50 persons and its indebtedness has never been offered to the public;
- b) It does not pay or give any remuneration for investment advice or in respect of trades in securities, except nominal brokerage fees; and
- c) All of its members are required to make contributions in proportion to the shares or units each holds for the purpose of financing its operation.

You are also required to disclose this information for your spouse/partner or dependent children if their interests could create a conflict of interest for you.

Name of Fund	Value	Ownership

PART VI – DECLARATION

Please check all the boxes below before submitting this form.

I DECLARE AS FOLLOWS:

- I have fully and truthfully disclosed my personal financial interests, as described in Parts II-V, to the Integrity Commissioner.
- To the best of my ability, I have obtained information about the financial interests of my spouse/partner (if any) and my dependent children (if any), as described in Parts II-V, which could create a conflict of interest. I have fully and truthfully disclosed this information to the Integrity Commissioner.
- I will seek the Commissioner's further advice and, if required, make a further declaration if there is a change in any of the information required to be disclosed.
- By submitting this form to the Office of the Integrity Commissioner, I am fulfilling my obligation to make a financial declaration under section 11 of *Ontario Regulation 382/07*, made under the *Public Service of Ontario Act, 2006*.

Date: